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## Bond Application Form

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### Applicant Details

Contractor/Applicant's Name:

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Business/Trading Address:

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Registered Address (if different from above):

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Contact Name & Title:

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Company Number:

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Telephone:

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Fax:

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Email:

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Directors Name	Home Address	Position

<b>Bankers Names</b>	<b>Address</b>
Loan Facilities : Please provide details:	
Overdraft Limit €/£	Current Account Balance €/£

<b>Accountants Name</b>	<b>Address</b>

<b>Solicitors Name</b>	<b>Address</b>

<b>Details of previous Bonds</b>

<b>Details of Existing Bonds</b>

**Bonds Required**

Bond Type	Value	From	To
Performance	€/£		
Bid/Tender	€/£		
Advance Payment	€/£		
Maintenance	€/£		
Retention	€/£		
Road & Sewer/Development	€/£		
Environmental	€/£		
Duty Deferment/Customs	€/£		
Other	€/£		
Value of all outstanding Bonds	€/£		
Value of all bank guarantees	€/£		

**Contract Details**

 Full Description of the Contract:
 

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 Location of Contract:
 

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Is the maintenance period needed?

Yes/No

Will the company assume any design Exposure/Liability?

Yes/No

Total Value of Contract	€/£
Contract Number	
Bond Amount/Value required	€/£
Contract Start Date	/ /
Contract Completion Date	/ /
Practical Completion Date	/ /
Final Completion Date	/ /
Post Completion Maintenance Period	Years Months

Name of Contract Principal/Beneficiary: \_\_\_\_\_  
Company Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Representative/Project Manager: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_  
Website: \_\_\_\_\_  
Fax: \_\_\_\_\_

Has the company undertaken previous contracts for this client?	<u>Yes/No</u>
Has the company undertaken a contract of this type before?	<u>Yes/No</u>
Will the role be that of Head or Subcontractor?	_____
Percentage to be subcontracted:	<u>%</u>
Specified Bond Wording? (if yes please provide a copy)	<u>Yes/No</u>

**Disclosure**

Has the Proposer(s):	
a) Ever been convicted of, charged (but not tried) with, a criminal offence (other than motoring offences) or have any County Court judgements?	<b>Yes/No</b>
b) Received an official caution for a criminal offence (other than motoring offences) within the last three years?	<b>Yes/No</b>
c) Ever been declared bankrupt whilst a director of any company which went into liquidation or receivership?	<b>Yes/No</b>
d) Been involved or subject to pending bankruptcy or proceedings for failure to pay debts?	<b>Yes/No</b>
e) Ever been the subject of investigation by any taxation authority or are any pending?	<b>Yes /No</b>

I/We declare that:

- a. if any answer has been printed or written by any other person, he/she shall be my agent for that purpose. I/we also confirm that any data which I have supplied in this form about other persons is given with their knowledge and authorisation
- b. the information given in this form is correct and complete in every detail
- c. I/we have disclosed all facts and circumstances which would be material to Surety assessment of the risk, whether or not those facts and circumstances were the subject of a specific question in this submission form, and have conducted a reasonable search of the information available to me/us in order to reveal those facts and circumstances. If there are any material facts or circumstances not specifically covered by a question on this proposal form, I/we have listed them on the Additional Information page below
- d. I/we consent for my appointed Agent or Agency to discuss my personal information with Thomond /Surety on my/our behalf
- e. The person signing this Proposal Form is duly authorised to do so on behalf of the Proposer on my/our behalf
- f. I give permission for the Surety Company to carry out Credit Checks

Name:	
Position:	
Signature:	
Date:	

## Privacy Policy

### WHO WE ARE

Thomond Bonds is a trading name of Thomond Underwriting Ltd which is registered and regulated by the Central Bank of Ireland (Registration No. 46804). Our identity will always be displayed clearly on our website and in our correspondence with you.

Thomond Bonds respects and protects your privacy and collects, processes and controls your personal information in accordance with this Privacy Notice and in compliance with the Data Protection Acts and General Data Protection Regulation. We only ask for information that is relevant and we only keep data for specified, explicit and lawful purposes. This privacy notice sets out how we collect, use and disclose personal and sensitive data.

Thomond Bonds follows these principles relating to processing of personal data:

- a) We process data lawfully, fairly and in a transparent manner.
- b) We collect data for our specified, explicit and legitimate purposes only.
- c) We only process data that is adequate, relevant and limited to what is necessary for the purposes for which the personal data is processed.
- d) We keep data up to date and accurate. Any inaccuracies are erased or rectified without delay.
- e) We do not keep data for longer than is necessary for the purposes for which the personal data is processed.
- f) We process data in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

### WHAT INFORMATION THOMOND KEEP AND WHY

We obtain and keep personal data in order to provide an insurance underwriting and quotation service. The information is used to underwrite and offer insurance quotations.

We may use the personal data we hold about you if you have given us consent for the processing of your data or in the following ways:

The reason we use your data	Our legal basis for its use
Underwriting of the risk proposed	For the performance of the insurance contract between you and us.
The administration of policies at inception, mid term adjustments and renewal throughout the term of the policy	For the performance of the insurance contract between you and us.
Assessment or assistance or processing of any claims	For the performance of the insurance contract between you and us.
Compliance with regulatory, legal and tax laws and regulation	For any legal and regulatory obligations we are bound e.g. anti-money laundering, fraud and financial crime, taxation and business accounting.
Internal reporting and statistical purposes	Our legitimate business interests are to analyse historic activity.

## WHAT INFORMATION DO WE KEEP

The below is a list of the type of information we collect, share and keep

- Name
- Address
- Phone Numbers
- Date of Birth
- Email addresses
- CV's
- Occupation
- Medical History
- Net Worth Statements/Accounts
- Bankers Details
- Bank Balances/Overdrafts
- Fee Income
- Convictions

## WHO DO WE SHARE OR SEEK INFORMATION FROM

We may share details or seek information from a number of external parties such as:

- Person's acting on the customer behalf e.g. Insurance Intermediary, Loss Assessors, Solicitors and Executors
- Person's acting on the Insurers behalf e.g. Loss Adjusters, External Investigators, Medical Practitioners or Solicitors
- Insurance companies and Third Party Underwriters who we obtain quotations from
- Re-insurers
- Loss Adjusters, Repairers and other Claims Handling Agents
- Private investigators when we need to further investigate certain claims
- Personal Advisors and Consultants e.g. Surveyors for the purpose of surveying a risk
- Debt Collection and Tracing Agencies
- Financial Organisations
- The Financial Services Ombudsman, the Central Bank, the Financial Conduct Authority or any equivalent foreign supervisory body
- The Gardaí/Police, Revenue Commissioners/HMRC or any other persons authorised by law to access records
- Computer Network maintenance companies
- The Central Bank/Financial Conduct Authority

## TRANSFER OF PERSONAL INFORMATION OVERSEAS

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the Data Protection Act, Ombudsman and Regulatory authorities.

## DATA RETENTION & SECURITY

We only retain data as necessary and we keep personal and sensitive data safe and secure and ensure that appropriate security measures are taken against unauthorised access to, alteration, disclosure or destruction of personal/sensitive data.

Our retention period for keeping data is 7 years after the ending of the relationship.

## **YOUR RIGHTS**

You have certain rights under Data Protection regulation to include:

- Right of access to data
- Right of rectification
- Right of erasure
- Right to restrict processing
- Right to data portability
- Right to object

If you would like to exercise any of these rights please contact Jackie Gray at [jackie.gray@thomond.ie](mailto:jackie.gray@thomond.ie) who will review your requests in line with the General Data Protection Regulation and legislation.

## **COMPLAINTS**

In addition you have a right to lodge a complaint with the Data Protection Supervisory Authority if you are unhappy with any aspects of how your data is handled

## **CONTACT DETAILS**

### **Republic of Ireland**

See 'Raise a Concern' on <https://www.dataprotection.ie/docs/complaints/1592.htm>

### **Northern Ireland**

See 'Report a Concern' on [ico.org.uk/concerns/](http://ico.org.uk/concerns/)

## **CHANGES TO PRIVACY POLICY**

Any changes to this Privacy Policy will be posted on this website so you are always aware of what information we collect, how we use it and under what circumstances we disclose it.

## **LINKS TO OTHER WEBSITE**

This website contains links to our Brokers and Insurer websites. Thomond Underwriting Ltd is not responsible for any content on these websites.

## **CONTACT US**

Should you wish to contact us about our Privacy Notices or the content on our website, please contact us at [info@thomond.ie](mailto:info@thomond.ie)